

## **COMPLAINTS ABOUT SCHOOL PERSONNEL**

The Wakefield School Board places trust in its employees and desires to support their actions in such a manner that employees are freed from unnecessary, spiteful, or negative criticism and complaints.

In order to assure the development of an orderly chain of command and to resolve complaints as close to their origin as possible, the Wakefield School Board has adopted the following procedure.

Matters involving teacher - pupil relationships and the internal operations of the schools shall be discussed with the faculty member, the school principal, and the Superintendent in that order. If, after such discussion, the individual is not satisfied, he may submit a request for consideration of his complaint at the next school board meeting. This request may be made to any member of the school board or to the Superintendent.

If a matter cannot wait for a regular board meeting, the chairman may call a special board meeting for its consideration. When calling such a meeting, twenty-four hour notice must be given.

**Mrs. Connie Twombly, Chairperson**  
**Mrs. Peggy Richards**  
**Mr. Joseph Fleck**  
**Ms. Sarah Hayes**  
**Mrs. Desiree Tumas**

**Adopted by the Board: 6 September 1977**  
**Reaffirmed by the Board: 4 October 1995**  
**Reaffirmed by the Board: 7 August 1998**  
**Reaffirmed by the Board: 17 October 2002**