

## USE OF STUDENTS IN PUBLIC INFORMATION PROGRAM

One of the strongest links of communications between the school district and the public is the pupil in the classroom. Failure to provide parents with appropriate information may lead to misinformation about the schools.

It is the responsibility of the school administration to see that information regarding school activities, programs and organizations is properly disseminated to parents.

The school administration shall take reasonable steps to ensure that the use of students as couriers is limited to carrying information about the school system, or a particular school, except as specifically provided in the following paragraph. School information may include publications, newsletters, notices, or other printed matter published under the name of the school district, the individual school or the recognized parent/teacher group.

Students may serve as couriers for information generated by non school organizations, subject to the following conditions:

- 1) The information clearly states that it is not school sponsored,
- 2) The sponsor of the information/activity is a non-profit organization and the activity is student related,
- 3) The school board, or it's agents reserves the right to refuse any request for distribution of such information, on a case by case basis, and
- 4) The distribution of such information is subject to prior approval by the superintendent or his/her designee.

Information published by the school district, individual school, employee organizations or unions, recognized parent/teacher groups, or non school groups which advocates a particular position on bond issues, political matters, labor relations issues, or school district budgets will not be distributed through the use of students as couriers.

**Mrs. Connie Twombly, Chairperson**  
**Mrs. Peggy Richards**  
**Mr. Joseph Fleck**  
**Ms. Sarah Hayes**  
**Mrs. Desiree Tumas**

**Adopted by the Board: 8 August 1996**  
**Revised by the Board:**  
**Reaffirmed by the Board: 7 August 1998**  
**Reaffirmed by the Board: 17 October 2002**